Lexicon 2017

Tabletop Gaming Convention

May 5-7, 2017

The Last Word In Gaming

Exhibitor Agreement

LexiCon is thrilled to continue calling the newly renovated Clarion Hotel home. The Clarion is located at 1950 Newtown Pike, Lexington, KY.

In 2017 we anticipate having more than 600 unique attendees; last year (2016) we had 550 attendees (1200 Turnstile). We will host many events like Learn to Plays, Play to Wins, Tournaments and a 1000 + Gaming Library. There will be Cosplay, Trivia Breakfasts and Two Awesome Adult Party Gaming Nights sponsored by West 6th St. Brewery and the Barrel House, with an onsite bar in the evening.

Each Exhibitor Table includes the following:

- One 6ft. Table
- 2 Chairs
- 2 Exhibitor Badges
- 8ft x 8ft of booth space
- Promotion of your attendance

This is provided for each Table and Exhibitor requests.

Each Exhibitor Table costs:

- $125

Exhibitors can request multiple spaces.

Exhibitors with multiple tables will receive additional promotional consideration.

Table assignment will take into account the number of tables an exhibitor has and if they are a sponsor (contact us if you want information on becoming a sponsor of Lexicon).

Company Name:	Contact Name:
Contact Number:	Email Address:
Website Address:	Number of Tables Requested:
Product or Service Description:	
Names for Badges (2 per table)	

Lexicon Gaming Convention 2017
Vendor Policy

The following constitutes a formal agreement between Lexicon Gaming LLC and the vendor applicant listed below. To be considered a vendor the following must occur:

1) Fill out and return the agreement in full.
2) Pay any applicable fees
3) We request but at this time are not obligating vendors to promote Lexicon through their website, Facebook and/or storefront.

1. Booth space is NOT transferable. Space will be assigned at Lexicon LLC's sole discretion. Vendor booths must be occupied at all times during vendor hours. Event Staff will not be able to watch any vendors' booth.
2. No booth space will be fully reserved until payment is received.
3. Each exhibitor will be granted two weekend passes per table space. These passes will allow entry into the event all 3 days. If additional passes are needed, they will need to be purchased at the regular admission price.
4. Convention exhibitors must have booths completely set up by 12:00 Noon on Friday and remain set up during the entire show, ending at 3:00pm Sunday. Exhibitors not set up by Noon or tearing down prior to 3PM Sunday may not be accepted back. Exhibitors who arrive after doors open to the public may lose their space to those on our waiting list. Exhibitors will receive an information email that will include, among other things, the available times for set up on Thursday evening & Friday morning.
5. Changing assigned locations or space is NOT allowed at the event.
6. Vendors may set up in any way they see fit within the boundaries of their space, so long as they do not block out exhibitors or site lines to their booth. Extra booth materials are available at vendor's expense and must be arranged for through Lexicon LLC prior to convention. Loading area must be kept clear to allow other vendors access for set up.
7. Lexicon LLC has the right to refuse or remove any displays they deem obscene or not in conformity of the Lexicon Image. This includes but is not limited to material relating to drug use or a pornographic nature. Please notify us in advance if you may have material you think may be offensive. We will review said material for approval.
8. Any dealer who appears to be under the influence of drugs and/or alcohol and displays any disruptive behavior will be asked to leave with no refunds given on any fees paid in advance.
9. Signage and decorations should not cause damage to walls or other property belonging to the Clarion. Vendor is responsible for any damage caused by their actions.
10. Refund Policy:
Prior to March 15, 2015: We will refund 75% of the total.
After March 15, 2015: NO REFUNDS WILL BE ISSUED.
11. Liability Waiver:
Vendors agree to discharge Lexicon LLC, and its staff from any suits or claims based on property/possession loss or damage.
12. Lexicon LLC does not act as a reseller. All items are sold by individual vendors and those vendors take full responsibility for all licenses needed and tax liability on items sold by them.

I have read the preceding vendor rules and regulations and agree to them in full:

Vendor Applicant_____

Date_____